



# General Meeting Minutes

## Eatons Hill State School Parents & Citizens Association

**Date:** 20 May 2020 at 7pm (via Zoom) | **Meeting called to order by:** Glen McInnes

### OPENING

Welcome and opening remarks: President – Cameron McInnes

### PRESENT & APOLOGIES

**Present:**

Glen Duff	Hugh Goodfellow	Daniel Baxter	Megan Cook
Taura Sanderson	Nicholas Whitlock	Jennifer Hayter	
Cameron McInnes	Mori Fathallah	Joana Kelly	
Garnet Swann	Adam Houston	Melinda Iacovella	

**Apologies:** Robyn Hulcombe, Monica Byng, Arielle Foxcroft

### ADOPTION OF THE MINUTES OF THE PREVIOUS MINUTES, 18/03/20

President – Cameron McInnes

**Motion:** The minutes be taken as a true and correct record

**Moved:** Garnet Swann

**Second:** Nicholas Whitlock

**Carried:** Yes

### CORRESPONDENCE IN/OUT (Glen Duff)

Received email from P&C Qld re. their own wrapping up of their Containers for Change program. We will now update details so that funds would go directly to SU (Chappy Dan) rather than via P&C Qld.

### APPLICATIONS FOR MEMBERSHIP (Garnet Swann)

Subject to their membership form being received, with their attendance, Mori Fathallah was approved as a member of the P&C.

**Moved:** Nicholas Whitlock

**Second:** Garnet Swann

**Carried:** Yes

### EXECUTIVE COMMITTEE PROGRESS/UPDATES (Cameron McInnes)

- Executive has approved the Budget for the period Jan 2021-Dec 2021. Noting that the anticipated profit for OSH/P&C is 76k, plus then COVID-19 related payments.

**Motion:** That these minutes previously approved by the Executive be approved by the General Meeting:

**Moved:** Nicholas Whitlock

**Second:** Cameron McInnes

## PRINCIPALS REPORT (Hugh Goodfellow)

A written report was received which included such matters as:

- School Finances - \$358 476 (19<sup>th</sup> May) and School Enrolments at 1105.
- Term 2 Arrangements
- Attendance Rates for Term 2
- Full School Return Arrangements
- School Camps and Excursions– Yr 4 camp has been rescheduled for Term 4, Canberra Trip has been cancelled.
- School Reporting. The school will report student academic achievement for English, Maths, Science and specialist learning areas of PE, Music, Dance and Japanese.

**Moved:** Hugh Goodfellow      **Second:** Cameron McInnes      **Carried:** Yes

The Principle also present some concept drawings for redeveloping the slope down to the oval from the snr eating area/Sports Hall.

## TREASURER'S REPORT (Nicholas Whitlock)

A written report was received, showing the P&C's financial position. The report included details such as:

- Current Bank Balance of \$703,196.
- Financial Loss for P&C Services for May is \$19k, but this is off-set by COVID-19 related payments and subsidy to the amount of \$113,162.
- Minimal sales in OSH & Tuckshop during COVID-19 lockdown period, with some ongoing expenses has led to a small loss.
- Regarding Fundraising – Mothers Day Stock was purchased (\$5520) but this will now be held over to next year.
- YTD Net Profit of \$133,595.64.

**Moved:** Nicholas Whitlock      **Second:** Taura Sanderson      **Carried:** Yes

## BUSINESS OPERATIONS REPORT (Taura Sanderson)

A Report was received which including the following matters:

### Tuckshop

- Currently only open for first break.
- Offering Take Home Family Meals on Thursday – order through Flexischools
- Operations Convenor currently on leave.
- Donut Day! – 20 May

### Uniform Shop

- Not offering Over the Counter (OTC) sales, only through Flexischools online ordering

### OSH Club

- Attendance around 45% at the moment due to COVID-19

- Qualified for the following 3 sources of assistance to support our business units during COVID-19 – Early Childhood Relief Package, Jobkeeper, ATO Cashboost

### Employment

- Recruiting OSCH Assistant Coordinator

### Policy Review

- Nil

### General

- P&C provided lunch for EHSS staff and treat bags for OSHC and P&C staff on 7 May to say Thank You.
- P&C is eligible to receive JobKeeper benefits for eligible staff
- Tuckshop area mural design concept was presented with general approval given.

**Moved:** Taura Sanderson

**Second:** Megan Cook

**Carried:** Yes

## FUNDRAISING/EVENTS REPORT (Cameron McInnes)

Note that Mothers Day stock was purchased and will now be held over until next year.

## CHAPLAIN REPORT (Daniel Baxter)

A written report was received, which included the following matter:

- With the upheaval that COVID-19 has brought, this has been much of the focus of Daniel's work – giving support to those students on site. Also, given support to students in this time of change.
- A new community pantry that is located at Southpine Community Church. Invitation given to support.
- Daniel now receiving jobkeeper payment which will subsidize the chaplaincy service until September.
- First in-service day via Zoom last week.

**Moved:** Daniel Baxter

**Second:** Megan Cook

**Carried:** Yes

## GENERAL BUSINESS (Cameron McInnes)

The following matters were covered.

- Hugh Goodfellow outlined three different options for possible P&C funding projects around the school. Costings yet to be done and these are non-urgent but would make real improvements to the school. Input on these ideas are welcome.
- Plagues have been organised for previous P&C projects done.
- Quotes are coming in for repairing chain links for adventure program. The invitation was given for P&C to sponsor this small project (approx. 9k) if we want to.

## Next Meeting Date: 17 JUNE 2020

The next P&C Meeting will be **Wednesday 17 June 2020**.

## Close

The meeting closed at 815pm.