



General Meeting Minutes

Eatons Hill State School Parents & Citizens Association

Date: 19 February 2020 at 7pm | **Meeting called to order by:** Glen Duff

OPENING

Welcome and opening remarks: President – Glen Duff

PRESENT & APOLOGIES

Present:

Glen Duff	Taura Sanderson	Joana Kelly	Hugh Goodfellow
Darren Gegg	Nadene Dickinson	Arrielle Foxcroft	Nicholas Whitlock
Cameron McInnes	Monica Byng	Jaccie Dawson	Mike Charlton
Garnet Swann	Robyn Hulcombe	Gillian Grieves	Michelle Vidgen
Steve McMahon			

Apologies: Tim Mander, Matt Grills, Yvette Payne, Dan Baxter

ADOPTION OF THE MINUTES OF THE PREVIOUS MINUTES, 20/11/19

President – Glen Duff

Motion: The minutes be taken as a true and correct record

Moved: Glen Duff

Second: Jaccie Dawson

Carried: Yes

CORRESPONDENCE IN/OUT (Glen Duff)

Nil

APPLICATIONS FOR MEMBERSHIP (Garnet Swann)

Membership form was received and with their attendance, Joanna Kelly was approved as a member of the P&C.

Moved: Glen Duff

Second: Arrielle Foxcroft

Carried: Yes

EXECUTIVE COMMITTEE PROGRESS/UPDATES (Glen Duff)

- P&C Qld – request has come in to host event for statewide P&C Day. Offer Friday 22 May, 9-11am (during national volunteer week). This was communicated to our P&C:

“P&C Day is held during National Volunteer Week and aims to celebrate the dedication of Queensland’s state school P&C volunteers and the amazing work they do to enrich their school communities.

Minister Grace Grace has this pencilled in her diary to attend. P&C Day is usually held in the morning around 9am – 11.00am with the school hosting a morning tea for around 25 people and some student performances followed by a couple of speeches. (We can provide a budget for catering)

We were keen to give Eatons Hill SS the first option as your P&C's P&C of the Year entry impressed us with its strategies and initiatives ultimately providing great benefits to your school and its students. Our theme for this year revolves around strategy.”

- Sponsorship Agreement in place with EH Hotel - \$1 per meal in February to go to chaplaincy.
- Funding Policy structure has been in place for chaplaincy incl. paying for 1/3 portion (approx. 15k) and requirements and expectations around the role of the chaplain. Motion to come in Treasurers Report re. the next \$15k.
- A new chaplaincy committee P&C committee email has been set up, with appropriate expectations communicated for the use of that email address.

PRINCIPALS REPORT (Hugh Goodfellow)

A written report was received which included such matters as:

- Enrolments – Total 1107.
- Parent Evenings – two very positive information evenings during the past fortnight.
- School Finances. The budget rollover figure at the end of 2019 was \$290 00 the majority of which was committed funds to be spent early this year.
- School Council. Congratulations to Lauren Thomas who was elected to position of chair.
- Community Working Bee – Saturday 21 March, 8am-midday.
- Chaplaincy - Federal Govt funding update. A disappointing result.
- Excursions
- School Facilities Projects incl. new playground funded by P&C, deck outside the STEM Innovation Room is nearing completion, the extension to the Senior Eating area is also nearing completion.

Moved: Hugh Goodfellow **Second:** Cameron McInnes **Carried:** Yes

TREASURER'S REPORT (Darren Gegg)

A written report was received, showing the P&C's healthy financial position to start the year. The report included details such as:

- Total Funds Available - \$582,425.88
- Consolidated Financial Outcome for P&C Services for January
- Upcoming Contribution – Top Oval Senior Playground – January 2020.
- YTD Net Profit - \$27,292.44
- Fundraising Summary

Moved: Darren Gegg **Second:** Nick Whitlock **Carried:** Yes

Motion – Approval for P&C to make the next years chaplaincy payment according to the P&C funding policy: 1 day of a 3 day/week role (or 1/3 of a lesser period role).

Moved: Darren Gegg **Second:** Jaccie Dawson **Carried:** Yes

Motion – Approval for removing and adding new signatories to P&C bank accountants of Nick Whitlock & Joana Kelly.

Motion: Darren Gegg

Second: Taura Sanderson

Carried: Yes

BUSINESS OPERATIONS REPORT (Taura Sanderson)

A Report was received which including the following matters:

- **OSH Club update** including 478 children enrolled, 356 families.
- **Signatories of P&C bank accounts** – see previous motion
- **Employment Matters**
- **Fundraising** – Move Night on 22 February

Moved: Taura Sanderson

Second: Monica Byng

Carried: Yes

School Banking

- Jaccie Dawson provided an update, noting that Jaccie will be needing to pass on the baton on soon.

CHAPLAIN REPORT (Daniel Baxter)

- A written report was received.

FUNDRAISING/EVENTS REPORT (Monica Byng)

Fundraising Year in Review was presented, as well as proposal for events in 2020:

- Movie Night – Saturday 22nd of Feb. Sponsorships have been received for the various food stalls and activities. Volunteers still needed with set up to commence from 3pm. There will be a couple of raffles. Wet weather plan is to go into the Sports Complex.
- Mothers Day Stall – stock has been purchased. Stock sheet was provided.

GENERAL BUSINESS (Glen Duff)

The following matters were covered.

- Defibrillator Funding request from the school – 3 in total for Hall, Sports Complex, Admin Block, at approx. \$1500 each, with possibilities of needing extra pads for adults & kids.

Motion to approve the funding request from the school for 3 defibrillators at an indicative cost at \$1500 each.

Moved: Glen Duff

Second: Darren Gegg

Carried: Yes

- Rugby League Jersey Funding Request from the school. Current situation – EHSS is the only school in the cluster that does not have its own jerseys. This proposal to fund teams for grade 4,5 & 6. Jerseys will be barcoded and lent out for the season. Request is for 3 x20 sets of jerseys. Current proposal outlines that jersey price ranges from \$30-\$50 per jersey.

Motion to approve the funding request for three sets of Rugby League Jerseys, at an indicative cost of \$1800 - \$3000. School to liaise further with P&C Exec with preferred quality and quote.

Moved: Glen Duff

Second: Jaccie Dawson

Carried: Yes

- Possible Projects for the Year. Ideas were offered from the floor:
 - sandstone seating on slope of school, with the possibility of it being covered
 - community Hall extension
 - renewing playgrounds
 - covered walkways near hall.
 - extend library by way of building in outside learning area.
 - Book donations

Work to be done regarding further consulting with school, settle on priorities, work on indicative pricing, and come back to P&C.

- Local Govt Update (Mike Charlton) – including about to go into caretaker mode ahead of elections

Next Meeting Date: 18 MARCH 2020

The next P&C Meeting will be **18 March 2020**.

Close

The meeting closed at 830pm.

