



General Meeting Minutes

Eatons Hill State School Parents & Citizens Association

Date: 19 June 2019 at 7pm | **Meeting called to order by:** Glen Duff

OPENING

Welcome and opening remarks: President – Glen Duff

PRESENT & APOLOGIES

Present:

Glen Duff	Garnet Swann	Yvette Payne	Monica Byng
Nicholas Whitlock	Darren Gegg	Angela Redmann	Sarah Ramsden
Taura Sanderson	Jaccie Dawson	Allira Campbell-Jeffrey	Cameron McInnes
Lauren Thomas	Zebeth Browse	Steve McMahan	Julie-Anne Luck
Melinda Iacovella			

Apologies: Creena Rowsell, Dan Baxter, Hugh Goodfellow, Gillian Grieves, Tim Mander, Mike Charlton, Jackie Denison, Rachael Dunlop, Arielle Foxcroft, Kelly Neisler, Michelle Vidgen, James Scott.

ADOPTION OF THE MINUTES OF THE PREVIOUS MINUTES, 15/05/19

President – Glen Duff

Motion: The minutes be taken as a true and correct record

Moved: Jaccie Dawson

Second: Zebeth Browse

Carried: Yes

CORRESPONDENCE IN/OUT

- From Tim Mander – in support of our submission to P&C Qld for our P&C to be awarded P&C of the year.
 - Note – a video presentation has been produced by Glen Duff to support an essay submission that has been prepared.

APPLICATIONS FOR MEMBERSHIP

Membership form was received and with their attendance, **Lauren Thomas** was approved as a member of the P&C.

EXECUTIVE COMMITTEE PROGRESS/UPDATES

- **Thermomix** – has been purchased and arrived.
- **Grade 6 Student Tuckshop Volunteers** – will now be extended to included first break.
- **EHSS Volunteer of the Month Awards** – Kelly Neisler (May).

“Kelly is a long-time regular volunteer who comes in most Thursdays often staying on to help out with restocking, preparing food and counter service for second break. Kelly has a full-time job however has Thursdays off and comes in to Tuckshop to volunteer on those days which is greatly appreciated. Many

of our volunteers are unable to stay after first break so having Kelly stay on to assist is a great help to us and greatly appreciated. Kelly enjoys her time in the tuckshop shop and always brings with her a happiness that is shared around creating a joyful atmosphere. Kellys children always love seeing their Mum at the tuckshop and ensure they visit. We are always very grateful for Kellys time and help"

- **Tuckshop Refurbishment Tenders and Evaluation.** After going out to tender 11 conforming submissions received. A panel has assessed submissions with the view that Kimini Constructions should be accepted at a price of \$147 440. To minimize impacts on tuckshop – reduced services will be run out of the community hall for the 4 weeks during term time, (approx. end of July).

PRINCIPALS REPORT – SARAH RAMSDEN (ACTING)

A written report was received which included such matters as:

- Curriculum Excursions.
- Naplan Online Update
- Staffing
- Enrolments. Enrolment as of 19 June – 1120 students.
- School Finances. School bank balance is \$588 910.
- Bank Statement provided

Moved: Sarah Ramsden

Second: Nick Whitlock

Carried: Yes

STUDENT COUNCIL

Sarah Ramsden reported that one application for parent rep at Student Council has been received – Lauren Thomas. Lauren was approved to be the parent rep.

TREASURER'S REPORT – DARREN GEGG

A written report was received, showing the P&C healthy financial position. The report included details such as:

- May Net Profit - \$45, 807.39.
- YTD Net Profit - \$195,515.65

Moved: Darren Gegg

Second: Taura Sanderson

Carried: Yes

BUSINESS OPERATIONS REPORT

A written report was received which including the following matters:

Tuckshop (Yvette Payne),

- New Thermomix, Grade 6 Student volunteers is going well, strong volunteer situation though sickness is having an effect, impact on services during refurb project to be running out of hall. The refurb will significantly improve the service that Tuckshop can provided.

School Banking

- Volunteer situation is very low. Various way of drumming up support were discussed.

Uniform Shop

- Term 3 Trading Hours effective 15/7/19 – Tuesdays only 8:30-9:30am.

OSH Club

- July Vacation Program has been released.
- Considering an electronic enrolment system

Employment

- Recruiting for OSHSC Administrator and P&C Administrator. If anyone is interested in these positions, please contact Taura Sanderson.

General

- Sold over 50 Entertainment Books so far which is much more than last year.
- Volunteer Thank You Tea – Thursday 27th June, 200pm.
- P&C Website under review.

Moved: Taura Sanderson

Second: Jaccie Dawson

Carried: Yes

FUNDRAISING/EVENTS REPORT (Monica Byng)

A report was received which included:

- Planning and preparation is well progressed.
- Now have a larger stage which will enable dance classes to perform which should bring more families along.
- Now have about 30 market stalls.
- Looking for more community groups to come along to join those confirmed including Mens Shed, Kites, BMX, Eatons Hill Honey.
- Rides and food vans booked.

CHAPLAIN REPORT

A written report was received.

An idea being discussed – once a month gold coin chappy breakfast. To be discussed at LCC.

GENERAL BUSINESS

The following matters were covered.

- Tuckshop Renovation update and discussion.

Motion: That the P&C engages a conforming contractor as identified in the Tender report. Preference will be with the Contractor providing the highest overall benefit to the P&C based on evaluation and subsequent clarifications of contractual obligations. This is currently Kimini Constructions Pty Ltd at \$147,440.32 ex GST, subject to further clarifications. The P&C also authorises the P&C/School Executive to appoint the final Contractor and manage/approve all financial and non-financial variations as required.

Moved: Glen Duff

Second: Yvette Payne

Carried: Yes

Next Meeting Date: 24th July 2019

The next P&C Meeting will be the **24th of July 2019**.

Close

The meeting closed at 8:22pm.

