



General Meeting Agenda

Eatons Hill State School Parents & Citizens Association

Date: 15 May 2019 at 7pm | **Meeting called to order by:** Glen Duff

OPENING

Welcome and opening remarks: President – Glen Duff

PRESENT & APOLOGIES

Present:

Glen Duff	Creena Rowsell	Yvette Payne	Monica Byng
Hugh Goodfellow	Daniel Baxter	Angela Redmann	Garnet Swann
Nicholas Whitlock	Darren Gegg	Allira Campbell-Jeffrey	Jackie Denison
Taura Sanderson	Jaccie Dawson	Steve McMahan	

Apologies: Tim Mander, Melinda Iacovella, Michelle Brooke, Matt Grills, Rachel Grills, Rachael Dunlop, Robyn Hulcombe, Michelle Vidgen, Arielle Foxcroft, Cameron McInnes,

ADOPTION OF THE MINUTES OF THE PREVIOUS MINUTES, 20/03/19

President – Glen Duff

Motion: The minutes be taken as a true and correct record

Moved: Glen Duff **Second:** Taura Sanderson **Carried:** Yes

CORRESPONDENCE IN/OUT

The P&C has been received a thankyou message from the school library staff for all the recent P&C sponsored improvements done for the library.

APPLICATIONS FOR MEMBERSHIP

Membership form was received and with their attendance, Jackie Denison was approved as a member of the P&C.

ELECTION OF EXECUTIVE COMMITTEE

Nomination for Assistant Treasurer was received for Nicholas Whitlock

Moved: Garnet Swann **Second:** Glen Duff. **Nicholas Whitlock was elected**

Congratulations and thanks was given to Nicholas for taking up this position.

EXECUTIVE COMMITTEE PROGRESS/UPDATES

- **Tuckshop Thermo-Mix Purchase** -. Executive has already assessed the business case provided for this purchase of a Thermomix and is supportive. This matter required general approval and will come up later in the meeting.
- **Volunteer of the Month March 2019** for Jacki Denison
Jackie has given her full support throughout the Mother's day stall process helping with stock selection, setting up and selling on both days that the stall was open. Jackie also helped source stock when we realised after the prep stall there wouldn't be sufficient stock in some areas. Additionally, she has taken on the role of coordinator for the book stall at the SPACE Carnival which she has already put in a number of hours getting this underway.
- **Volunteer of the Month April 2019** for Anne-Marie Ride
Anne Maree is a grandparent who kindly gives of her time to come in to volunteer. Anne Maree comes in regularly each three weeks and stays for the day helping out with wrapping cookies and muffins, restocking shelves and fridges and counter service at second break as well. Many of our volunteers are unable to stay after first break so having Anne Maree stay on to assist is a great help to us and greatly appreciated. Her grandson loves seeing her there and regularly calls into the tuckshop to ask when Grandma will be in next. If for any reason Anne Maree cannot come in on her scheduled day, she finds an alternate day to come in to help which is appreciated. We are always very grateful for Anne Maree's time and help.
- **New Sponsor for Volunteer Recognition Plan for 2019** –Angela Redmann from Smartline Personal Mortgage Service has come on board. Angela is also a mum at the school and active in the school. Thanks was given for her support for our Volunteer Recognition Plan.
- **A new Fundraising Facebook Page.** A new go-to place for communicating about the SPACE Carnival and other fundraising initiatives.
- **P&C Website** Exec has approved the construction of a new P&C website – which will be rich with content, functional and promotes well the activities of the P&C.

PRINCIPALS REPORT – HUGH GOODFELLOW

A written report was received which included such matters as:

- Curriculum Excursions.
- Enacting our School Vision
- Prep Open Days – the first of our 2020 Prep Info Sessions on Friday. Saturday session rescheduled to 930am on 25 May.
- NAPLAN Online.
- School Review
- Staffing Matters incl. Hugh to take long service leave for all of June. Sarah Ramsden to be acting principal for this time.
- Enrolments – as of 15 May – 1120 students.
- School Finances. School bank balans is \$496 352.

Moved: Hugh Goodfellow

Second: Darren Gegg

Carried: Yes

TREASURER'S REPORT – DARREN GEGG

A written report was received. Information was provided on

- Bank Account Balances at total of \$414,421,13.
- The outstanding payments not yet processed.
- Consolidated Financial Outcome for April 2019 - \$49,976.75.
- Payments and Contributions towards School YTD 2019 - totaling \$181,898.
- Upcoming Contributions – Air conditions for Sports Hall Enclosed Alcoves – approx. \$15,000.
- P&C YTD Net Profit - \$149,708,14.
- The P&C continues to be in a healthy financial position as it works to supports the school through it's ongoing services as well as through various initiatives and projects.

Moved: Darren Gegg

Second: Nicholas Whitlock

Carried: Yes

PRESENTATION – ENTERTAINMENT BOOK FUNDRAISING

Presentation was given on how the Entertainment Book could work as a fundraising initiative for the school.

BUSINESS OPERATIONS REPORT

A written report was received which including the following matters:

Tuckshop (Yvette Payne)

- With a business case presented - motion for the purchasing of a Thermomix for the tuckshop \$1985.

Moved: Yvette Payne

Second: Jaccie Dawson

Carried: Yes

Uniform Shop (Yvette Payne)

School Banking (Jaccie Dawson)

OSH

- Muffins for mums was quite a popular event.
- July Vacation Care Program to be distributed on 10 June..

General

- July Vacation Care program will be going out soon.
- The next volunteer thankyou afternoon tea scheduled for Thurs 27 June, 2pm

Moved: Taura Sanderson

Second: Jaccie Dawson

Carried: Yes

FUNDRAISING REPORT

A report was received for:

- Mothers Day Stall. Very successful with more stock needed to be purchased.
- SPACE – LJ Hooker has just come on as a major sponsor – providing fireworks and stage. Kites, sponsors for raffles, convenors for major stalls.
- P&C voted on winning Art competition entries – to be reproduced as part of SPACE promotions and parents to be informed, and winners announced.

Moved: Monica Byng

Second: Taura Sanderson

Carried: Yes

CHAPLAIN REPORT

A written report was received for:

- Social & Emotional support.
- Spiritual support – available for those who would seek it.
- Mentoring – Rock & Water program with students is underway.
- Container Recycling Program – providing opportunities for conversation with students
- Commenced, by invitation only – a boot camp, providing a context for mentoring and support for students who face some challenges.
- Community Development – 96.5 breakfast – positive community event, raised over \$500. Thanks given for support provided by Albany Creek Lions club Southpine Community Church, and Eatons Hill Woolworths. And a special thanks given to Robyn Hulcombe for all her coordinating work to make the event possible.
- Shared info on chaplaincy work at Southpine Community Church.
- Extra- Curricular Activities & dates for in-service training.

Moved: Daniel Baxter

Second: Jaccie Dawson

Carried: Yes

GENERAL BUSINESS

The following matters were covered.

- Tuckshop Renovation – many onsite meetings to discuss the work with consultant and now moving to final design. Latest drawing iteration was presented. Once finalised the project will go to open tender. Hopefully the work will be done in the upcoming June/July holidays but we recognise the work could spill over and impact on tuckshop services for a week or two. With the work that will be done on the tuckshop,
- Next 2019 Projects – Exec talking with School Exec about possible options. 1. New playground on top oval. 2. Levelling of lower oval to resolve drainage issues. Currently oval can be closed for a number of days following a rain event. 3. Covered deck outside of new Stem Room.
- Local Government Update provided by Mike Charlton.

Moved: Glen Duff

Second: Darren Gegg

Carried: Yes

Next Meeting Date: 19th June 2019

The next P&C Meeting will be the **19th of June 2019**.

Close

The meeting closed at 9pm.